

School Grading Summary.

A guide to School Grading Summary Reports.

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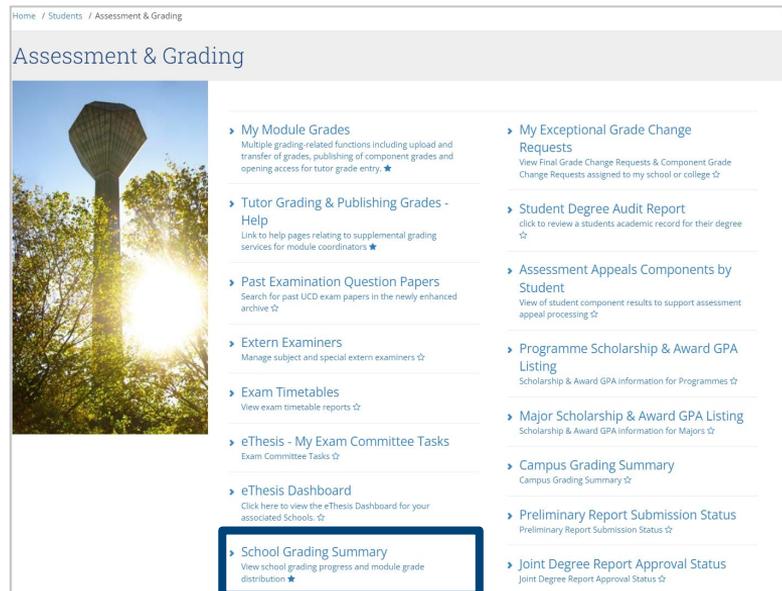
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Accessing School Grading Summary.

The **School Grading Summary** reports are located in Infohub under the **Assessment & Grading** menu.

All faculty members and administrators of the School will have automatic access to the School Grading Summary Reports, which is granted by role.

If you are a member of the **School Module Examination Committee** don't have access to the School Grading Summary. Please see Data Detective - on Infohub, where you can request access to the report.



Home / Students / Assessment & Grading

Assessment & Grading



- › **My Module Grades**
Multiple grading-related functions including upload and transfer of grades, publishing of component grades and opening access for tutor grade entry. ★
- › **Tutor Grading & Publishing Grades - Help**
Link to help pages relating to supplemental grading services for module coordinators. ★
- › **Past Examination Question Papers**
Search for past UCD exam papers in the newly enhanced archive. ↗
- › **Extern Examiners**
Manage subject and special extern examiners. ↗
- › **Exam Timetables**
View exam timetable reports. ↗
- › **eThesis - My Exam Committee Tasks**
Exam Committee Tasks. ↗
- › **eThesis Dashboard**
Click here to view the eThesis Dashboard for your associated Schools. ↗
- › **School Grading Summary**
View school grading progress and module grade distribution. ★
- › **My Exceptional Grade Change Requests**
View Final Grade Change Requests & Component Grade Change Requests assigned to my school or college. ↗
- › **Student Degree Audit Report**
click to review a students academic record for their degree. ↗
- › **Assessment Appeals Components by Student**
View of student component results to support assessment appeal processing. ↗
- › **Programme Scholarship & Award GPA Listing**
Scholarship & Award GPA information for Programmes. ↗
- › **Major Scholarship & Award GPA Listing**
Scholarship & Award GPA information for Majors. ↗
- › **Campus Grading Summary**
Campus Grading Summary. ↗
- › **Preliminary Report Submission Status**
Preliminary Report Submission Status. ↗
- › **Joint Degree Report Approval Status**
Joint Degree Report Approval Status. ↗

School Grading Summary Reports.

The main page of the **School Grading Summary** is where reports can be accessed. On this page you will find module information, subject and school observations, signoffs as well as access to the individual Module Coordinator reports for each module.

The screenshot shows the 'School Grading Summary' page. At the top, there is a breadcrumb trail: Home / Students / Assessment & Grading / School Grading Summary. Below this is the title 'School Grading Summary'. There are two dropdown menus: 'Select School/Unit:' with 'School of Nursing, Midwifery and Health Systems' selected, and 'Select Academic Year & Trimester:' with '2023/24 Summer Trimester' selected. A row of navigation buttons includes 'Assessment Strategies', 'School Exceptions', 'Module Observations', 'School Distributions', 'School Majors - Student View', and 'School Observations'. A green button with a checkmark icon is labeled 'School Signoff'. Below the navigation is a table with the following data:

Subject	Number of Modules	Modules With Outstanding Issues		Subject GAP		
		Modules with Outstanding Grades	Modules with Outstanding Sign Off	Subject Distributions	Subject Observations	Subject Signoff
NMHS - Nursing, Midwifery & Health Sys	56	40	54			
Total	56	40	54			

Module Information.

Information for modules is displayed on the School Grading Summary report in subject area and is broken down by:

- Number of Modules.
- Modules with Outstanding Grades.
- Module with Outstanding Signoff.

Additional summary information can be viewed by clicking on total within each column or row.

School Grading Summary

Select School/Unit: School of Business

Select Academic Year & Trimester: 2023/24 Summer Trimester

Assessment Strategies | School Exceptions | Module Observations | School Distributions | School Majors - Student View | School Observations | School Signoff

Subject	Number of Modules	Modules With Outstanding Issues		Subject GAP		
		Modules with Outstanding Grades	Modules with Outstanding Sign Off	Subject Distributions	Subject Observations	Subject Signoff
ACC - Accountancy	10	5	9		+	
BMGT - Business Management	63	51	62		+	
FIN - Finance	32	23	28		+	
HRM - Human Resources Management	18	17	18		+	
MIS - Management Information Systems	29	26	28		+	
MKT - Marketing	20	17	20		+	
SBUS - Business	33	30	33		+	
Total	205	169	198			

Module Information Data.

Once you have selected a total the modules in the school will be listed. Within this section of the report will find the following information:

- Number of Students Registered.
- Number of Outstanding Grades.
- Average Grade for the Module.
- Percentage of Fail Grades.

Along with module signoff and observation entered by Module Coordinators.

Grade Information will list component and module grades by student.



Grade Distribution will display a graph of a module's grade distribution and up to 3 years historical data.



Business - All Modules (2023/24 Summer Trimester)

Filter...

⚠ Indicates invalid grades that prevent the modules grades from being committed to academic history

Module	Term Code	Level	Module Coordinator	Campus	Registered	Outstanding Grades	Average Grade	Fail %	Grade Information	Grade Distribution	Observations	Signoff
ACC40020RESIT - Management Accounting	202300	4		Main Campus UCD	1	1	N/A	0.0	↓ A 2	Bar Chart		
ACC40640RESIT - Financial Reporting	202300	4		Main Campus UCD	4	0	N/A	0.0	↓ A 2	Bar Chart		
ACC40720 - Taxation Summer School	202300	4		Main Campus UCD	8	8		0.0	↓ A 2	Bar Chart		
ACC40910 - Professional Development	202300	4		Main Campus UCD	20	0	N/A	0.0	↓ A 2	Bar Chart		
ACC40970 - Advanced Financial Reporting	202300	4		Main Campus UCD	37	37		0.0	↓ A 2	Bar Chart		
ACC41020 - Accounting Technology	202300	4		Main Campus UCD	51	51	N/A	0.0	↓ A 2	Bar Chart		



School Information.

The information for each module in the School and students' performance in school modules can be found on the report under assessment strategies, exceptional grades, module observations and grade distributions. Head of Schools can also enter general grading observations and record the signoff for the School.

School Grading Summary

Select School/Unit: School of Biomolecular and Biomedical Science

Select Academic Year & Trimester: 2023/24 Spring Trimester

[Assessment Strategies](#) [School Exceptions](#) [Module Observations](#) [School Distributions](#) [School Majors - Student View](#) [School Observations](#) [School Signoff](#)

Subject	Number of Modules	Modules With Outstanding Issues		Subject Distributions	Subject GAP	
		Modules with Outstanding Grades	Modules with Outstanding Sign Off		Subject Observations	Subject Signoff
BIOC - Biochemistry	9	0	0		+	
BMOL - Biomolecular & Biomed Science	28	0	0		+	

School Information – Assessment Strategies.

The Assessment Strategies section of the report provides details on **Module Assessment Strategies**, and the frequency of each **Assessment Type** used across the School.

Within this section you will be able to search by assessment type.

Module Assessment Strategies - 2023/24

Select Assessment Type: All Assessment Types

Assessment Type

- All Assessment Types
- Assignment
- Assignment(Including Essay)
- Attendance
- Class Test
- Continuous Assessment
- Essay
- Examination
- Exam (In-person)
- Exam (Online)
- Exam (Open Book)
- Exam (Take-Home)
- Fieldwork
- Group Participation

Assessment Type	Timing	Open Book	% Final Grade	Component Scale	Must Pass	In-module Repeat Offered
Assignment	2 hour End of Trimester Exam	No	70%	Graded	No	No
Assignment	Varies over the Trimester		30%	Graded	No	No
Examination	consisting of MCQ					
Examination	2 hour End of Trimester Exam	No	60%	Standard conversion grade scale 40%	No	No
Class Test	Week 12		15%	Standard conversion grade scale 40%	No	No
Class Test	Week 6		15%	Standard conversion grade scale 40%	No	No
Continuous Assessment	Throughout the Trimester		10%	Graded	No	No

School Information – School Exceptions.

Under the School Exceptions report you can view summary information on the following:

- Failed Grades Summary by Subject.
- Exception Grades Summary by Grade.
- Unremediated IX, IH, IM and IA Grades.

Further data can be viewed by clicking on the total in each column or row within each section.

Failed Grades Summary

Grades that are included in this report are:
ABS, E, FM, FM+, FM-, FR, FX, FXR, G, NG, NM

Code	Subject Description	Number of Fail Grades				
		S1	S2	S3	S4	Total
			3			
		1	1	4		
		2	2	7		1
			1	2		
		33	9	10	1	5
		2		1		
		4	6	3		1
Total		42	22	27	1	9

Exception Grades Summary

Grades that are included in this report are:
ABS, AU, I, IA, IM, IX, WN

Grade	Number of Grades				
	S1	S2	S3	S4	Total
WN	1	6	2	1	10
ABS	15	5	2		22
AU	3				3
IX	7	13	15	2	37
IA				1	1
Total	26	24	19	4	73

Unremediated IX,IM and IA Grades

Unremediated IX,IM and IA grades from the previous 3 academic years

	Number of Grades	
		IX
2021/22 Spring Trimester		2
2022/23 Autumn Trimester		3
2022/23 Spring Trimester		3
2023/24 Autumn Trimester		8
Total		16

School Information – Module Observations.

The **Module Observation** section of the report allows schools to review the Module Coordinators observations and signoff for a module within the School.

Module Observations (2019/20 Autumn Trimester)

Last Updated Date reflects most recent change - it could be either Module Sign off or Observation

Last Updated Date	Observations	MODULE SIGNOFF
ARCH10130 - Ireland: heritage & culture		
27 Mar 2020	Obs with signoff closed	Kevin Lohan on 27-MAR-2020
ARCH10010 - Exploring Archaeology		
27 Mar 2020	Test Open	Kevin Lohan on 27-MAR-2020
ARCH00010 - Introduction to Archaeology		
22 Jan 2020	Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.	Graeme Warren on 22-JAN-2020
ARCH20630 - Archaeological Field Skills		
22 Jan 2020	test1 test2	Graeme Warren on 22-JAN-2020

4 rows took .01 seconds to run [Export to Excel](#)

School Information – Grade Distribution.

The **Grade Distributions** reports show a count or percentage of each grade awarded, by module under Graded Modules section.

Within the grade distribution report, you can access:

- Information of the percentage of each grade awarded by module click on **Grade Distribution by Percentage** button.
- Data on the Average Grade for module, by clicking on tick boxes for relevant modules and click on **by Avg. Grade** button.

Resit and Pass/Fail modules are displayed separately and can be found under the Graded Modules section of the grade distribution report.

Grade Distributions - Agriculture & Food Science (2023/24 Spring Trimester)

Select Module Level: All Levels

School Distributions by %

Graded Modules

Filter...

Module	Total Students	Number of Students by Grade													Module Comparison					
		A+	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	FM+		FM	FM-	NM	ABS	
AERD20020 - Business Law	82		1	1	4	5	8	3	11	7	11	11	14	5						<input checked="" type="checkbox"/>
AERD30030 - Agri-Environmental Economics	43		2	8	17	10	5	1												<input type="checkbox"/>
AERD30210 - Ag.Policy	187	3	22	56	44	33	18	8	3					1						<input type="checkbox"/>
														1		3				<input checked="" type="checkbox"/>

Grade Distributions - Agriculture & Food Science (2023/24 Spring Trimester)

Select Module Level: All Levels

School Distributions by %

Graded Modules

Pass/Fail Modules

Module	Number of Students by Grade						
	DS	PX	FX	ABS	NM	NG	
FDSC0050 - Science Writg & Present. Skills	30	1					
FDSC41000 - Leadership & Team	36	4					

Resit Modules

Module	Number of Students by Grade						
	PR	PXR	FR	FXR	NM	ABS	NG
ANSC30030RESIT - Animal Genomics	2	1					



School Information – Student View.

The **School Majors - Student View** report shows students' grades in the School's modules attached to the School's majors. This report lists all majors within your School by Stage Registration. By clicking on each total by major and stage you can review the students, their module grades and the attempted and earned credits based on these grades.

Home / School Grading Summary / School Grading Summary

School Grading Summary

Students by major attempting modules in the school

Major	Description	Number of Students		
		Stage 1	Stage 2	Stage 3
CMC2	Cell & Molecular Biology Stage 2		51	
CMS1	Cell & Molecular Biology			16
EBC2	Environmental Biology Stage 2		36	
EBS1	Environmental Biology			8
F038	MSc Global Change: Ecosystem Science & Policy FT	18		
F058	MSc Environmental Sustainability (Negotiated Learning) FT	11		
F059	MSc Environmental Sustainability (Negotiated Learning) PT	43		
F062	MSc Environmental Sustainability (Negotiated Learning) FT			

School Grading Summary

Students Registered in CMC2 - Cell & Molecular Biology Stage 2 Stage 2

Student No	Name	Year of Study	Credits for these Modules		Final Grades						
			Attempted	Earned	BIOL10070	BIOL10160	BIOL20060	BOTN20050	ENVB20050	GENE20020	ZOOL20030
		2	10	10			A-			A	
		2	5	5			A				
		2	5	5			B				
		2	5	5			A-				

Subject Reporting, Observations and Signoff.

The subject level reporting on School Grading Summary allows to review information on subject distributions such as Grades by Module, Pass/Fail Modules and Resit Modules. As an option for Schools with multiple subject areas, observations and signoffs can be entered at subject level to reflect internal structures and to support grade review.

School Grading Summary

Select School/Unit: School of Agriculture and Food Science

Select Academic Year & Trimester: 2023/24 Summer Trimester

Assessment Strategies | School Exceptions | Module Observations | School Distributions | School Majors - Student View | School Observations

School Signoff

Subject	Number of Modules	Modules With Outstanding Issues		Subject GAP		
		Modules with Outstanding Grades	Modules with Outstanding Sign Off	Subject Distributions	Subject Observations	Subject Signoff
AERD - Agribus Extension & Rural Dev	4	1	3			
AESC - Agricultural&Environmental Sci	2	2	2			
ANSC - Animal Science	4	4	4			

School Observations.

The **School Observations** feature provides an opportunity for Heads of School to record comments or observations on the overall grading within School. This will ensure that the contextual input of the School will be considered throughout the Grade Approval Process.

To enter the School Observations, click on the light blue button.

Before entering Observations, please note the advisory text.

The Observations function remains open all year round.

School Grading Summary

Select School/Unit: School of Agriculture and Food Science

Select Academic Year & Trimester: 2023/24 Spring Trimester

[Assessment Strategies](#) [School Exceptions](#) [Module Observations](#) [School Distributions](#) [School Majors - Student View](#) [+ School Observations](#)

School Signoff

Optional comments pertinent to a review should be entered here - e.g. Module Grade Distribution, Cohort Grade Distribution, Student Experience, General Observations

Observations will be viewable at school and programme level

Individual students should not be commented on

School Observations

3200 characters left

[Save](#)

School Sign-off.

Once the **School Modular Examination Committee** (SMEC) has completed their review of the School Grading Summary report. The **Head of School** is required to **School Sign-off** on School Grading Summary.

By signing off the School Grading Summary reports the Head of School is confirming that the module grades submitted across the Subjects and School have been reviewed and validated.

The School Sign-off must be recorded prior Programme Exam Board meeting each trimester.

To complete the School Sign-off click on the green tick box. If you click the Sign-off in error contact grading.support@ucd.ie.

School Grading Summary

Select School/Unit:

Select Academic Year & Trimester:

- Assessment Strategies
- School Exceptions
- Module Observations
- School Distributions
- School Majors - Student View
- School Observations
- School Signoff

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